



# **APPLICATION for ISO Certification (All Standards)**

## **Contents**

### **Section 1 – General Information**

*(Please complete this section for All standards)*

*(Please complete ONLY the sections for the Standard(s) that you are applying for)*

### **Section 2 - ISO9001:2008**

**Quality Management System**

### **Section 3 - ISO14001: 2004**

**Environmental Management System**

### **Section 4 – BS OHSAS18001:2007**

**Occupational Health & Safety  
Management System**

### **Section 5 – ISO27001:2005**

**Information Security  
Management System**

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## APPLICATION for Quotation for ISO Certification (All Standards)

Which Standard(s) are you interested in (Please Tick all that apply)

ISO 9001:2008    ISO 14001:2004    BS OHSAS18001:2007    ISO 27001:2005

OTHER (Please state)

**(SECTION 1) General Information** (Please complete this section for all standards)

Company Name			
Address (Head Office)			
		Postcode	
Telephone	+	Extension	
Email			
Company Website			
Management Representative Name		Job Title	
Primary Contact for Audit Purposes		Telephone	
Name of Consultant (if any)		Telephone	
Nature of Business	S	Number of years at this site	
Principle Services or Products provided by the Company			
Does your company conduct any activities on Clients' sites			
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO   (If YES please list activity)			
Name of Present Certification Body (if any)			
Certificate Expiry Date(s)			
Date Next Certification Body Visit is Due			
Total Number of Employees			
Total Number of Company Directors			
Multi-Site Operations			
Number of Locations			
<u>Please list all Sites</u>		<u>Main Activities at each Site</u>	

Please complete only the relevant sections for the Standard(s) that you require

**(SECTION 2)**

**ISO 9001:2008 Quality Management System (Application)**

Main Processes and materials used

Main Scope for ISO9001:2008 Certification

Does your company's quality manual fully address ISO9001:2008?

YES  NO

Are there any claimed exclusions from Clause 7 of ISO9001:2008?

YES  NO

If Yes what are the exclusions and how are they justified?

Are there any outsourced processes?

YES  NO

If Yes, please detail them

Is English language spoken by all staff?

YES  NO

If NO, which other languages will we be required to understand during the assessment?

What Key Legislation is applicable on your site(s)?

NA

**Company Employees (Breakdown)**

Category/Description/Department	Total Permanent	Total Temporary
• Sales		
• Management		
• Administration		
• Testing services		
• Storage		
• Other		
<b>Total</b>		

**Additional Information**

Name

Signed

Position

Date

**END OF ISO9001:2008 APPLICATION**

**SNR Review of ISO Application**

*(For office Use only)*

<b>ISO9001:2008</b>	<input checked="" type="checkbox"/>	<b>BS OHSAS 18001:2007</b>	<input type="checkbox"/>
<b>ISO14001:2004</b>	<input type="checkbox"/>	<b>ISO27001:2005</b>	<input type="checkbox"/>
<i>(Tick all that apply)</i>			
Information on the organisation and its Management System is sufficient for conduct of audit? <input checked="" type="checkbox"/> YES			
Requirement for certification documented and provided to applicant <input checked="" type="checkbox"/> YES			
Any known differences in understanding; resolved between SNR and applicant? <input checked="" type="checkbox"/> YES			
SNR has competence and ability to perform the certification activity? <input checked="" type="checkbox"/> YES			
Auditors available? <input checked="" type="checkbox"/> YES			
Is Scope Accredited? <input checked="" type="checkbox"/> YES			
Location(s) acceptable? <input checked="" type="checkbox"/> YES			
Audit time acceptable? <input checked="" type="checkbox"/> YES			
Language acceptable? <input checked="" type="checkbox"/> YES			
Safety conditions acceptable? <input checked="" type="checkbox"/> YES			
Threats to impartiality acceptable? <input checked="" type="checkbox"/> YES			
Comments:			
Produce Quotation or regret letter and submit to client?			
Reviewed by:	Name	Signature	Date

**~ END ~**